



# Reporting Standard SRS 604.0

## RSE Licensee Profile

### Objective of this reporting standard

This Reporting Standard sets out requirements for the provision of information to APRA relating to the business operations of an RSE licensee.

It includes *Reporting Form SRF 604.0 RSE Licensee Profile* and associated specific instructions and must be read in conjunction with *Prudential Standard SPS 510 Governance*.

### Authority

1. This Reporting Standard is made under section 13 of the *Financial Sector (Collection of Data) Act 2001*.

### Purpose

2. Information collected under this Reporting Standard is used by APRA for the purposes of prudential supervision and publication. It may also be used by the Australian Securities and Investments Commission.

### Application

3. This Reporting Standard applies to each registrable superannuation entity (RSE) licensee (RSE licensee) in respect of its business operations.

### Commencement

4. This Reporting Standard commences at the start of the day after the day it is registered on the Federal Register of Legislation.

### Reporting periods

5. The RSE licensee must provide the information required by this Reporting Standard for the reporting periods, by the due dates, set out in the table below.

Reporting Form	Reporting Table	Reporting Period	Due date	First reporting period
<i>Reporting Form SRF 604.0 RSE Licensee Profile</i> (SRF 604.0)	Table 1 RSE Licensee Governing Rules	Each financial year	For the first reporting period:  15 December 2025 for RSE licensees with 30 June financial year end.	The first financial year ending on or after 30 June 2025
	Table 2 RSE Licensee Ownership Structure		Within 3 months after the end of the first reporting period for all other RSE licensees.	
	Table 3A RSE Licensee Directors		For subsequent reporting periods for all RSE licensees: Within 3 months after the end of the relevant reporting period.	
	Table 3B RSE Licensee Directors – Other Directorships			
	Table 3C RSE Licensee Directors – Other Employment			
	Table 4 Board and Board Committees			
Table 5 Attendees of Board and Board Committee Meetings				

### Ad-hoc information required

6. Where there is a change in circumstances that results in the information reported to APRA in *Reporting Form SRF 604.0 RSE Licensee Table 3B ‘RSE Licensee Directors – Other Directorships’* no longer being accurate, the RSE licensee must provide updated information required by this Reporting Standard:
- where the change occurs during the same quarter as the financial year end of the RSE licensee, within 3 months after the end of the relevant reporting period; or

- where the change occurs during any other calendar quarter, within 28 calendar days after the end of the calendar quarter in which the change occurred.

## Notices

7. If, having regard to the particular circumstances of an RSE licensee, APRA considers it necessary or desirable to obtain information more or less frequently than as provided by paragraph 5, APRA may, by notice in writing, change the reporting periods for the particular RSE licensee.
8. Where APRA has changed the reporting periods under paragraph 7, the RSE licensee must provide the relevant information within the time specified by the notice in writing.
9. APRA may grant, in writing, an RSE licensee an extension of a due date, in which case the new due date for the provision of the information will be the due date on the specified notice of extension.

*Note:* For the avoidance of doubt, APRA's expectation is that if the due date falls on a day other than a usual business day, an RSE licensee will submit the information required no later than the due date.

## Form and method of submission

10. The information required by this Reporting Standard must be given to APRA in electronic format using an electronic method available on APRA's website or by a method notified by APRA prior to submission.

## Quality control

11. The information provided by an RSE licensee under this Reporting Standard must be the product of systems, procedures and internal controls that have been reviewed and tested by the RSE auditor of the RSE licensee. This will require the RSE auditor to review and test the RSE licensee's systems, procedures and internal controls designed to enable the RSE licensee to report reliable information to APRA. This review and testing must be done on:
  - (a) an annual basis or more frequently if necessary to enable the RSE auditor to form an opinion on the reliability and accuracy of information; and
  - (a) at least a limited assurance engagement consistent with professional standards and guidance notes issued by the Auditing and Assurance Standards Board as may be amended from time to time, to the extent that they are not inconsistent with the requirements of *Prudential Standard SPS 310 Audit and Related Matters* (SPS 310).
12. All information provided by an RSE licensee under this Reporting Standard must be subject to systems, processes and controls developed by the RSE licensee for the internal review and authorisation of that information. It is the responsibility of the Board and senior management of the RSE licensee to ensure that an appropriate set of policies, procedures and controls for the authorisation of information submitted to APRA is in place.

## Authorisation

13. When an officer or agent of an RSE licensee provides the information required by this Reporting Standard using an electronic format, the officer or agent must digitally sign the relevant information using a digital certificate acceptable to APRA.
14. If the information required by this Reporting Standard is provided by an agent who submits the information on the RSE licensee's behalf, the RSE licensee must:
  - (a) obtain from the agent a copy of the completed form with the information provided to APRA; and
  - (b) retain the completed copy.
15. An officer or agent of an RSE licensee who submits the information under this Reporting Standard for, or on behalf of, the RSE licensee must be authorised by either:
  - (a) the Chief Executive Officer of the RSE licensee; or
  - (b) the Chief Financial Officer of the RSE licensee.

## Minor alterations to forms and instructions

16. APRA may make minor variations to:
  - (a) a form that is part of this Reporting Standard, and the instructions to such a form, to correct technical, programming or logical errors, inconsistencies or anomalies; or
  - (b) the instructions to a form, to clarify their application to the form, without changing any substantive requirement in the form or instructions.
17. If APRA makes such a variation, it must notify each RSE licensee that is required to report under this Reporting Standard.

## Interpretation

18. In this Reporting Standard:

**APRA** means the Australian Prudential Regulation Authority established under the *Australian Prudential Regulation Authority Act 1998*.

**Chief Executive Officer** means the chief executive officer of the RSE licensee, by whatever name called, and whether or not he or she is a member of the Board of the RSE licensee<sup>1</sup>.

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<sup>1</sup> Refer to *Prudential Standard SPS 510 Governance*.

**Chief Financial Officer** means the chief financial officer of the RSE licensee, by whatever name called.

**due date** means the relevant due date under paragraph 5 or, if applicable, paragraph 6, 8 or 9 of this Reporting Standard.

**financial year** means the financial year (within the meaning of the *Corporations Act 2001*) of the RSE Licensee.

**reporting period** means a period mentioned in paragraph 5, or if applicable, paragraph 7 of this Reporting Standard.

**RSE** means a registrable superannuation entity as defined in subsection 10(1) of the SIS Act that is not a defined benefit RSE, pooled superannuation trust, small APRA fund or single member approved deposit fund<sup>2</sup>.

**RSE auditor** means an auditor appointed by the RSE licensee to perform functions under this Reporting Standard.

**RSE licensee** has the meaning given in subsection 10(1) of the SIS Act.

**SIS Act** means *Superannuation Industry (Supervision) Act 1993*.

**SRS 101.0** means *Reporting Standard SRS 101.0 Definitions for Superannuation Data Collections*.

19. In this Reporting Standard, unless an instrument is not disallowable or a contrary intention appears, a reference to an Act, Regulation, Prudential Standard, Reporting Standard, Australian Accounting Standard or Auditing Standard is a reference to the instrument as in force or existing from time to time.
20. Where this Reporting Standard provides for APRA to exercise a power or discretion, this power or discretion is to be exercised in writing.

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<sup>2</sup> For the purposes of this Reporting Standard, ‘pooled superannuation trust’ has the meaning given in subsection 10(1) of the SIS Act, ‘small APRA fund’ means a superannuation entity that is a regulated superannuation fund, within the meaning of the SIS Act, which has no more than six members and ‘single member approved deposit fund’ means a superannuation entity that is an approved deposit fund, within the meaning of the SIS Act, which has only one member.

# Reporting Form SRF 604.0

## RSE Licensee Profile

### Instruction Guide

This instruction guide is designed to assist in the completion of *Reporting Form SRF 604.0 RSE Licensee* (SRF 604.0). This form collects information on the structure of each RSE licensee's business operations.

#### General directions and notes

##### Reporting level

SRF 604.0 must be completed for each RSE licensee in respect of its business operations.

##### Reporting tables

Tables described in this reporting form list each of the data fields required to be reported. The data fields are listed sequentially in the column order that they will appear in the reported data set. Constraints on the data that can be reported for each field have also been provided.

The unique identifier column indicates which field or fields form the primary key of the table. Where a field has 'Y' in the unique identifier column, this denotes that this field forms part of the primary key for the table. A blank cell in the unique identifier column means that the field does not form part of the primary key for the table. Any specific combination of values in the fields that form the primary key of a table must not appear on more than one row in that table when reported.

##### Reporting basis and units of measurement

Amounts in SRF 604.0 are to be reported as percentages or whole numbers. Percentages are to be reported as an unconverted number to two decimal places. For example, 12.34 per cent is to be reported as 0.1234.

## Definitions

Terms highlighted in ***bold italics*** indicate that the definition is provided in *Reporting Standard SRS 101.0 Definitions for Superannuation Data Collections* (SRS 101.0).

## Specific instructions

**Table 1: RSE Licensee Governing Rules**

Report the ***RSE licensee*** governing rules as at the end of the reporting period.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	Australian Financial Services (AFS) Licence Number	Y	All filers	6 digit valid AFSL	Report the <b><i>RSE licensee's Australian Financial Services (AFS) Licence Number.</i></b>
2	RSE Licensee Profit Status Type		All filers	<ul style="list-style-type: none"> <li>• <b><i>Not For Profit Status</i></b></li> <li>• <b><i>For Profit Status</i></b></li> </ul>	Report the <b><i>RSE licensee's profit status type.</i></b>
3	RSE Licensee Board Representation Type		All filers	<ul style="list-style-type: none"> <li>• <b><i>Equal Representation Required By Legislation</i></b></li> <li>• <b><i>Equal Representation Required By Governing Rules</i></b></li> <li>• <b><i>Non Equal Representation</i></b></li> </ul>	Report the <b><i>RSE licensee's board representation type.</i></b>
4	Minimum Board Size		All filers	Whole numbers	Report the <b><i>minimum board size</i></b> as defined by governance requirements. If the <b><i>RSE licensee</i></b> does not have a <b><i>board</i></b> specified <b><i>minimum board size</i></b> , leave this field blank.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
5	Length Of Board Approved Director Term		All filers	Whole numbers	Report the <i>length of a director's term</i> in years. If the <i>RSE licensee</i> does not have a <i>board</i> approved <i>director</i> term, leave this field blank.
6	Maximum Director Tenure		All filers	Whole numbers	Report the <i>board</i> approved <i>maximum director tenure</i> in years. If the <i>RSE licensee</i> has not specified a maximum tenure for <i>directors</i> , leave this field blank.
7	Date Of Last Board Performance Assessment		All filers	Date values (dd/mm/yyyy)	Report the date of the last <i>board performance assessment</i> , that is assessment of the <i>board's</i> performance relative to its objectives.
8	Date Of Last Board Capability Review		All filers	Date values (dd/mm/yyyy)	Report the date of the last <i>board capability review</i> , which includes the assessment of the mix of skills the <i>board</i> currently has or is looking to achieve.

**Table 2: RSE Licensee Ownership Structure**

Report the *RSE licensee* ownership structure and shareholders of the *RSE licensee* as at the end of the reporting period. No look through to ownership of the *RSE licensee* shareholders is required.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	RSE Licensee Ownership Type		All filers	<ul style="list-style-type: none"> <li><i>Financial Services Corporation Ownership</i></li> </ul>	Report the <i>RSE licensee ownership type</i> .



Column	Field name	Unique identifier	Applicable to	Valid values	Description
				<ul style="list-style-type: none"> <li>• <i>Employee Sponsor (Non-Public Sector) Ownership</i></li> <li>• <i>Public Sector Organisation Ownership</i></li> <li>• <i>Nominating Organisation Ownership</i></li> <li>• <i>Public Company Ownership</i></li> <li>• <i>Other Ownership Type</i></li> </ul>	
2	Details of Other Ownership Type		All filers	Free text	Report the description of the <i>other ownership type</i> .
3	Shareholder Type		All filers	<ul style="list-style-type: none"> <li>• Individual</li> <li>• Company</li> </ul>	Report the <i>shareholder type</i> for all shareholders in the <i>RSE licensee</i> . Report each shareholder as a separate line item.
4	Title		All filers	<ul style="list-style-type: none"> <li>• Mr</li> <li>• Ms</li> <li>• Mx</li> <li>• Mrs</li> <li>• Miss</li> <li>• Dr</li> <li>• Rev</li> <li>• Sir</li> <li>• Fr</li> <li>• Sr</li> </ul>	Report the title of the owner, where the <i>shareholder type</i> is an individual. Where the <i>shareholder type</i> is a company, report 'Not Applicable'.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
				<ul style="list-style-type: none"> <li>• Brother</li> <li>• The Hon</li> <li>• Prof</li> <li>• Emeritus Prof</li> <li>• Associate Prof</li> <li>• Not Applicable</li> </ul>	
5	Given Name(s)		All filers	Free text	Report the given name(s) of the owner, where the <i>shareholder type</i> is an individual. Where the <i>shareholder type</i> is a company, leave this field blank.
6	Family Name(s)		All filers	Free text	Report the family name or surname of the owner, where the <i>shareholder type</i> is an individual. Where the <i>shareholder type</i> is a company, leave this field blank.
7	Shareholder Is Director Of The RSE Licensee		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Not Applicable</li> </ul>	Report if the shareholder is a <i>director</i> of the <i>RSE licensee</i> . Where the <i>shareholder type</i> is a company, report 'Not Applicable'.
8	Shareholder Also Shareholder Of Connected Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the shareholder is also a shareholder of a <i>connected entity</i> of the <i>RSE licensee</i> .
9	Company Name		All filers	Free text	Report the company name of the owner, where the <i>shareholder type</i> is a company. Where the <i>shareholder type</i> is an individual, leave this field blank.
10	Company ABN		All filers	11 digit valid ABN	Report the company <i>ABN</i> of the owner, where the <i>shareholder type</i>

Column	Field name	Unique identifier	Applicable to	Valid values	Description
					is a company. Where the <i>shareholder type</i> is an individual, leave this field blank.
11	Ownership Proportion Percent		All filers	Percentage to 2 decimal places	Report the proportion of entity ownership held by each shareholder.

**Table 3A: RSE Licensee Directors**

Report each individual who was a *director* on the *board* of the *RSE licensee* at any time during the reporting period.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	Director Identification Number	Y	All filers	15 digit valid Director Identification Number	Report the <i>Director Identification Number</i> from the Australian Business Registry Services for each <i>director</i> that was on the <i>board</i> during the reporting period. Report each <i>director</i> as a separate line.
2	Director Type		All filers	<ul style="list-style-type: none"> <li>• <i>Independent Director</i></li> <li>• <i>Non-Affiliated Director</i></li> <li>• <i>Executive Director</i></li> <li>• <i>Non-Executive Director</i></li> <li>• <i>Alternate Director</i></li> </ul>	Report the <i>director type</i> .
3	Director Representative Type		All filers	<ul style="list-style-type: none"> <li>• <i>Member Representative</i></li> <li>• <i>Employer Representative</i></li> <li>• <i>Parent Company</i></li> </ul>	Report the <i>director representative type</i> of the <i>director</i> . Where <i>director type</i> = <i>independent director</i> , report 'Independent - Not Applicable'.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
				<p><b>Representative</b></p> <ul style="list-style-type: none"> <li>Independent - Not Applicable</li> </ul>	
4	Name Of Representation Entity		All filers	Free text	For each <i>director</i> where the <i>director representative type</i> is <i>member representative</i> , <i>employer representative</i> or <i>parent company representative</i> , report the name of the entity or nominating organisation the <i>director</i> is representing. If <i>director representative type</i> is 'Independent - Not Applicable', leave this field blank.
5	Representation Entity ABN		All filers	ABN Integer	For each entity listed, report the <i>ABN</i> of the entity. If <i>director representative type</i> is 'Independent - Not Applicable', leave this field blank.
6	Title		All filers	<ul style="list-style-type: none"> <li>Mr</li> <li>Ms</li> <li>Mx</li> <li>Mrs</li> <li>Miss</li> <li>Dr</li> <li>Rev</li> <li>Sir</li> <li>Fr</li> <li>Sr</li> </ul>	Report the title of the <i>director</i> .

Column	Field name	Unique identifier	Applicable to	Valid values	Description
				<ul style="list-style-type: none"> <li>• Brother</li> <li>• The Hon</li> <li>• Prof</li> <li>• Emeritus Prof</li> <li>• Associate Prof</li> </ul>	
7	Given Name(s)		All filers	Free text	Report the given name(s) of the <i>director</i> .
8	Family Name(s)		All filers	Free text	Report the family name or surname of the <i>director</i> .
9	Gender		All filers	<ul style="list-style-type: none"> <li>• <i>Female</i></li> <li>• <i>Male</i></li> <li>• <i>Non-binary</i></li> <li>• <i>Other</i></li> <li>• <i>Not Stated Or Inadequately Described</i></li> </ul>	Report the <i>gender</i> of the <i>director</i> .
10	Year of Birth		All filers	Date values (yyyy)	Report the year of birth of the <i>director</i> .
11	Director Remuneration		All filers	Whole dollars	Report the total <i>director remuneration</i> (including superannuation) paid to and/or paid in relation to the <i>director</i> for the financial year being reported. Include all committee or consulting fees in relation to the RSE Licensee. Where a <i>director</i> is not directly remunerated for performing their role but is compensated by another organisation, such as an <i>employer-</i>

Column	Field name	Unique identifier	Applicable to	Valid values	Description
					<i>sponsor</i> or other sponsoring organisation, apportion the value of remuneration that relates to their role as <i>director</i> and report this value.
12	Position Start Date		All filers	Date values (dd/mm/yyyy)	Report the <i>director's</i> commencement date on the <i>board</i> .
13	Position End Date		All filers	Date values (dd/mm/yyyy)	Where the <i>director</i> ceased to be a <i>board</i> member during the reporting period, report the date that the <i>director's</i> role ceased. Where the <i>director's</i> role has not ceased during the period, then leave this field blank.
14	Member Of The RSE		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the <i>director</i> is a member of an RSE of the <i>RSE Licensee</i> .
15	Director Of Other Entity Count		All filers	Whole numbers	If the <i>director</i> has been a member of other boards of directors during the reporting period, report the total number of directorships they have held in the reporting period. Do not include self-managed superannuation funds, family-owned corporations, corporate trustees of family trusts, or charitable organisations. If they have not been a director of any other boards, then leave this field blank.
16	Employee Of Another Entity Count		All filers	Whole numbers	If the <i>director</i> has been an employee of another entity during the

Column	Field name	Unique identifier	Applicable to	Valid values	Description
					reporting period, report the total number of entities where they were employed during the reporting period. If they have not been employed at another entity, then leave this field blank.

**Table 3B: RSE Licensee Directors – Other Directorships**

For any *director* of the *RSE licensee* who is also a board member of any of the following entity types:

1. ASX-listed entity;
2. APRA-regulated entity (apart from the *RSE licensee*);
3. *Material Service Provider*; or
4. *Connected Entity*,

report details of all other entities where the *director* of the *RSE licensee* has been a board member during the reporting period.

For reporting periods ending 30 June 2025 or 30 September 2025 only: Report details of all other entities where the *director* of the *RSE licensee* was a board member as at the end of the reporting period.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	Director Identification Number	Y	All filers	15 digit valid Director Identification Number	Report the <i>Director Identification Number</i> from the Australian Business Registry Services for each <i>director</i> that was also a board member, during the reporting period, of one of the entity types listed in the instructions. Report each <i>director</i> as a separate line.
2	Other Directorships Entity Name(s)	Y	All filers	Free text	Where the <i>director</i> is also a board member of an entity type listed in

Column	Field name	Unique identifier	Applicable to	Valid values	Description
					the instructions, report the business name of each entity. Where the <i>director</i> is or has been a board member of multiple entities during the reporting period, report each unique combination of <i>Director Identification Number</i> and entity name on a separate line.
3	Other Directorships Entity ABN		All filers	11 digit valid ABN	Report the <i>ABN</i> of each entity.
4	Other Directorships Status Type		All filers	<ul style="list-style-type: none"> <li>• New</li> <li>• No Change</li> <li>• Ceased</li> </ul>	<p>Report the status for the other directorships record.</p> <ul style="list-style-type: none"> <li>• Report ‘New’ if this is a new directorship being reported for the first time.</li> <li>• Report ‘No Change’ if there has been no change to the directorship since it was last reported.</li> <li>• Report ‘Ceased’ if the directorship has ceased since it was last reported.</li> </ul>
5	Position Start Date	Y	All filers	Date values (dd/mm/yyyy)	Report the <i>director’s</i> commencement date on the board of one of the entity types listed in the instructions.
6	Position End Date		All filers	Date values (dd/mm/yyyy)	Where the <i>director</i> ceased to be a board member of one of the entity types listed in the instructions during the reporting period, report



Column	Field name	Unique identifier	Applicable to	Valid values	Description
					the date that the <i>director's</i> role ceased. Where the <i>director's</i> role has not ceased during the period, then leave this field blank.
7	Other Directorships - ASX Listed Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is a listed on the Australian Stock Exchange (ASX).
8	Other Directorships - Other APRA Regulated Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is an APRA-regulated entity.
9	Other Directorships – Connected Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is a <i>connected entity</i> of the <i>RSE licensee</i> .
10	Other Directorships – Material Service Provider		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is a <i>material service provider</i> to the <i>RSE licensee</i> .
11	Material Service Provider With Shareholding Relationship With RSE Licensee		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Not Applicable</li> </ul>	Report if the <i>material service provider</i> has a <i>shareholding relationship</i> with the <i>RSE licensee</i> . If the entity is a not a <i>material service provider</i> to the <i>RSE licensee</i> , report ‘Not Applicable’.

**Table 3C: RSE Licensee Directors – Other Employment**

For any *director* of the *RSE licensee* who is:

1. Employed in any capacity, including on a consultancy basis, in any of the following entity types:
  - (i) ASX-listed entity;
  - (ii) APRA-regulated entity (apart from the *RSE licensee*);

(iii) *Material service provider*; or

(iv) *Connected entity*; or

2. Employed in any other entity where that employment comprises more than 50% of their time on a Full Time Equivalent basis, report details of all other entities where the *director* has been employed during the reporting period. Do not report other board directorships in this reporting table.

For reporting periods ending 30 June 2025 or 30 September 2025 only: Report details of all other entities where the *director* of the *RSE licensee* was employed as at the end of the reporting period.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	Director Identification Number	Y	All filers	15 digit valid Director Identification Number	Report the <i>Director Identification Number</i> from the Australian Business Registry Services for each <i>director</i> that was also employed, during the reporting period, at one of the entity types listed in the instructions. Report each <i>director</i> as a separate line.
2	Employer Name	Y	All filers	Free text	Where the <i>director</i> was also employed, during the reporting period, at one of the entity types listed in the instructions, report the business name of the entity. Where the <i>director</i> is or has been employed by multiple entities during the reporting period, report each unique combination of <i>Director Identification Number</i> and employer name on a separate line.
3	Employer ABN		All filers	11 digit valid ABN	Report the <i>ABN</i> of each entity.
4	Position Start Date	Y	All filers	Date values (dd/mm/yyyy)	Report the <i>director's</i>

Column	Field name	Unique identifier	Applicable to	Valid values	Description
					commencement date in the role.
5	Position End Date		All filers	Date values (dd/mm/yyyy)	Where the <i>director's</i> role ceased during the reporting period, report the date that the <i>director's</i> role ceased. Where the <i>director's</i> role has not ceased during the period, then leave this field blank.
6	Executive Or Other Employee Of Another Entity		All filers	<ul style="list-style-type: none"> <li>• <i>Employee - Executive</i></li> <li>• <i>Employee - Other</i></li> </ul>	Where the <i>director</i> is an employee of another entity, report whether they were employed in an executive or other role.
7	Other Employment - ASX Listed Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is a listed on the Australian Stock Exchange (ASX).
8	Other Employment - Other APRA Regulated Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is an APRA-regulated entity.
9	Other Employment - Material Service Provider		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is a <i>material service provider</i> to the <i>RSE licensee</i> .
10	Other Employment - Connected Entity		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the entity is a <i>connected entity</i> of the <i>RSE licensee</i> .

**Table 4: Board and Board Committees**

Report each committee operated by the *RSE licensee* during the reporting period. Each committee, including the *board*, must be identified by a unique *board and board committee identifier* in Table 4. Where a *board or board committee type* is not listed in Column 2, “Other Committees”

must be reported along with the “Name(s) Of Other Committees” in Column 3. This includes committees where functions may be combined, for example “Audit” and “Risk and Compliance Committee”, and any special purpose and/or ad-hoc committees that operated during the reporting period.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	Board And Board Committee Identifier	Y	All filers	No more than 100 alpha-numeric characters (with no special characters)	Report the <i>board and board committee identifier</i> for the <i>board</i> and all <i>board committees</i> .
2	Board Or Board Committee Type		All filers	<ul style="list-style-type: none"> <li>• <i>Board</i></li> <li>• <i>Remuneration, People and Culture Committee</i></li> <li>• <i>Audit Committee</i></li> <li>• <i>Investments Committee</i></li> <li>• <i>Nominations Committee</i></li> <li>• <i>Risk And Compliance Committee</i></li> <li>• <i>Technology Committee</i></li> <li>• <i>Member Services Committee</i></li> <li>• <i>Claims Committee</i></li> <li>• <i>Valuation Committee</i></li> <li>• <i>Other Committees</i></li> </ul>	Report the <i>board</i> or <i>board committee</i> type for all committees operated by the <i>RSE licensee</i> during the reporting period. Report each <i>board</i> or <i>board committee</i> as a separate line item.
3	Name(s) Of Other Committees		All filers	Free text	Where there are <i>other committees</i> not otherwise specified, report the name(s) of the <i>other committees</i> .

Column	Field name	Unique identifier	Applicable to	Valid values	Description
					Report each <i>other committee</i> as a separate line item.
4	Group Board Remuneration Committee		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the board remuneration committee is a <i>group board remuneration committee</i> .
5	Number Of Committee Members		All filers	Whole numbers	Report the size of the <i>board</i> and all <i>board committees</i> , including any vacancies.
6	Number Of Committee Members Who Are Not Directors		All filers	Whole numbers	Report the number of <i>board committee</i> members, with voting rights, who are not <i>board directors</i> .
7	Number Of Meetings Held		All filers	Whole numbers	For the reporting period, report the number of meetings held for the <i>board</i> and each <i>board committee</i> . If the board remuneration committee is a <i>group board remuneration committee</i> , report the total number of meetings held for that committee.

**Table 5: Attendees of Board and Board Committee Meetings**

For all *board committee* members who are *directors* of the *RSE licensee*, report each individual who was a member of any *board committee* operated by the *RSE licensee* at any time during the reporting period and, for each member, the number of *board committee* meetings attended during the reporting period. For any Group Board committees, such as Group Board Remuneration Committee, this table is only required to be completed for *directors* who are also members of the Group Board committee.

This information is not required to be reported for committee members who are not *directors* of the *RSE licensee*.

Column	Field name	Unique identifier	Applicable to	Valid values	Description
1	Board And Board	Y	All filers	No more than 20 alpha-numeric	Report the <i>board and board committee</i>

Column	Field name	Unique identifier	Applicable to	Valid values	Description
	Committee Identifier			characters (with no special characters)	<i>identifier</i> for the <i>board</i> and all <i>board committees</i> .
2	Director Identification Number	Y	All filers	15 digit valid Director Identification Number	For committee members who are <i>directors</i> of the <i>RSE licensee</i> , report the <i>director identification number</i> from the Australian Business Registry Services. Report each <i>board</i> and <i>board committee</i> member for each committee as a separate line.
3	Position Start Date	Y	All filers	Date values (dd/mm/yyyy)	For all <i>board committees</i> and committee members, report the date the person became a member of the <i>board committee</i> .
4	Position End Date		All filers	Date values (dd/mm/yyyy)	For all <i>board committees</i> and committee members who ceased membership of a <i>board committee</i> during the reporting period, report the date they ceased their role on the <i>board committee</i> . If <i>board committee</i> member did not cease their role during the reporting period, leave this field blank.
5	Number Of Board And Board Committee Meetings Attended		All filers	Whole numbers	Report the number of <i>board</i> and <i>board committee</i> meetings attended by each <i>board</i> and <i>board committee</i> member. Report each <i>board committee</i> member for each committee as a separate line.
6	Chairperson Of Board Or Board Committee		All filers	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	Report if the <i>director</i> was the <i>chairperson</i> of the <i>board</i> or <i>board committee</i> during the reporting period.