

1. Invoices and Catering Menus:
  - a) For AusTender contract notice CN4080954-A2, which relates to the General Insurance and Banking Planning Day which is to be held on 12 September 2024: Refer to Document 2.
  - b) For AusTender contract notice CN4080955-A2, which relates to the Life & Private Health Insurance & Superannuation Planning Day which is to be held on 19 September 2024: Refer to Document 3.
2. Attendee lists:
  - a) For AusTender contract notice CN4080954-A2:

<b>General Insurance and Banking Planning Day</b>	
<b>Position</b>	<b>Number</b>
Member	2 (for partial day)
Executive Director	1
General Manager	4
APRA staff from Levels 1-5 (includes Senior Manager, Manager, Principal Analyst, Senior Analyst, Analyst and Graduate Analyst)	115

- b) For AusTender contract notice CN4080955-A2:

<b>Life &amp; Private Health Insurance &amp; Superannuation Planning Day</b>	
<b>Position</b>	<b>Number</b>
Member	2 (for partial day)
Executive Director	1
General Manager	4
APRA staff from Levels 1-5 (includes Senior Manager, Manager, Principal Analyst, Senior Analyst, Analyst and Graduate Analyst)	103

3. Run sheets and Agendas:
  - a) For AusTender contract notice CN4080954-A2: Refer to Document 4.
  - b) For AusTender contract notice CN4080955-A2: Refer to Document 5.